



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Committee on Information Technology Meeting

Thursday April 21, 2022

10:00 am – 12:00 pm

Webex Online Event

Members

Carmen Chu, City Administrator, Chair

Linda Gerull, Chief Information Officer, Department of Technology

Ashley Groffenberger, Budget Director, Mayor's Office

Shamann Walton, President, Board of Supervisors

Ben Rosenfield, Controller

Carol Isen, Director, Department of Human Resources

Dr. Grant Colfax, Director, Department of Public Health

Dennis Herrera, General Manager, Public Utilities Commission

Michael Lambert, City Librarian, Public Library

Mary Ellen Carroll, Director, Department of Emergency Management

Ivar Satero, Director, San Francisco International Airport

Jeffrey Tumlin, Director, Municipal Transportation Agency

Trent Rhorer, Executive Director, Human Services Agency

Sheryl Davis, Executive Director, Human Rights Commission

Angela Calvillo, Clerk, Board of Supervisors

Charles Belle, Public Member

Nnena Ukuku, Public Member

1. Call to Order by Chair

Carmen Chu called the meeting to order at 10:06 am.

2. Roll Call

Members Present

Carmen Chu

Linda Gerull

Ashley Groffenberger

Natalie Gee for Shamann Walton

Jack Wood for Ben Rosenfield

Kate Howard for Carol Isen

Eric Raffin for Dr. Grant Colfax

Jennifer Hopkins for Dennis Herrera

Michael Lambert

Mary Ellen Carroll
Rene Leedeman for Ivar Satero
Lisa Walton for Jeffrey Tumlin
Natalie Toledo for Trent Rhorer
Angela Calvillo
Charles Belle

COIT Staff

Jillian Johnson
Julia Chrusciel

Guests

Yadi Y	Terri Herko	Nahrein David
William Lee	Sarah Hellman	Mukund Rathi
Will Sanson-Mosier	Saira Hussain	Mike Makstman
Will Goldberg	Roland Tolosa	Michael Bahler
Wayne Li	Rand Miyashiro	Matt Cagle
Tim Kingston	Omar Castillo	Mathew Larson
Kevin Carroll	Jon Jon	John Reinecke
Jennifer Jones	Georg Wolf	ChiaYu Ma
James Masser	Edwina Wong	Carolyn Goosen
Dan Rozzano	Cynthia Ngo	Brian Roberts
Ken Bukowski	Andres Power	Call-In User 14
Brian Hofer	Call-In User 7	Call-In User 13
Brad Taylor	Call-In User 5	Call-In User 12
Call-In User 9	Call-In User 3	

3. General Public Comment

There was no general public comment.

4. Approval of Meeting Minutes from April 7, 2022 (Action Item)

Kate Howard moved to vote to approve on the item and Lisa Walton seconded the motion. The minutes of April 7, 2022 were approved unanimously without changes.

5. Chair Update

There were no chair updates.

6. CIO Update

Linda Gerull updated the COIT members and public on infrastructure updates, including projects for switch replacement, traffic lights, and City Hall network resiliency. Rene Leedeman presented on a taxi queueing application for the San Francisco Airport.

7. Surveillance Technology Policy: Police Department Non-City Entity Cameras (Action Item)

Asja Steeves and Deputy Chief David Lazar presented the Non-City Entity Camera Policy and Impact Report for review on behalf of the Police Department. They presented on the changes which the Police Department had made since the policy was last presented at the COIT meeting.

Natalie Gee asked if the Board of Supervisors would be able to make further edits to the policy after COIT approval. COIT Director Jillian Johnson confirmed that the Board of Supervisors could revise the policy.

There was public comment.

Linda Gerull moved to vote on the policy with amendments so it could proceed to the Board of Supervisors and Natalie Toledo seconded.

Carmen Chu, Linda Gerull, Ashley Groffenberger, Jack Wood, Kate Howard, Eric Raffin, Jennifer Hopkins, Michael Lambert, Mary Ellen Carroll, Rene Leedeman, Lisa Walton, and Natalie Toledo voted to approve. Natalie Gee abstained from the vote. Sheryl Davis and Angela Calvillo were absent from the vote. The policy was approved for Board of Supervisors review.

8. Surveillance Technology Policy: War Memorial Third-Party Camera (Action Item)

Colleen Burke-Hill presented the Third-Party Camera Technology Policy and Impact Report for review on behalf of the War Memorial Department.

Michael Lambert moved to approve and Linda Gerull seconded. The policy was unanimously approved by all attending members.

9. Surveillance Technology Policy: Public Library Sensitive People Counters (Action Item)

Randy McClure and Michael Liang presented the Sensitive People Counters Technology Policy and Impact Report for review on behalf of San Francisco Public Library.

Mary Ellen Carroll moved to approved and was seconded by Ashley Groffenberger. The policy was unanimously approved by all attending members.

10. Surveillance Technology Policy: MTA Security Cameras in Taxi Cab (Action Item)

Sohail Warsi presented the Security Cameras in Taxi Cabs Technology Policy and Impact Report for review on behalf of the Municipal Transportation Agency.

Natalie Toledo moved to approve and Michael Lambert seconded the motion. The policy was unanimously approved by all attending members.

11. FY 2022-23 & FY 2023-24 Budget Recommendations (Action Item)

Jillian Johnson presented the COIT Budget & Performance Subcommittee budget recommendations for IT projects submitted to COIT.

Michael Lambert moved to adopt the budget recommendations and Jennifer Hopkins seconded. The motion was unanimously approved by all attending members.

12. Adjournment

The meeting adjourned at 11:29 am.